

**SCHOOL DISTRICT OF MANAWA
BUILDINGS & GROUNDS COMMITTEE MEETING AGENDA**

Google Meet joining information

Video call link: <https://meet.google.com/gqc-vyvn-rht>

Or dial: (US) +1 413-471-2186 PIN: 174 508 972#

Date: May 30, 2023

Time: 4:00 p.m.

Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room, 800 Beech Street & Virtual Components)

Board Committee Members: Griffin (C), Jepson, and Riske

In Attendance:

Timer: _____ **Recorder:** _____

1. Consider Endorsement of the MS/HS School Signage Quote as Presented (Information / Action)
 - a. Graphic House
 - b. Wayfinding Signage/Sign Elements
 - c. TLC Sign
2. Consider Endorsement of Tuck Pointing Proposal As Presented (Information / Action)
3. Consider Endorsement of MES Water Bottle Fillers (Information / Action)
4. Discuss/Consider Endorsement of Pole Vault Project (Information / Action)
5. Discuss Fitness Center Maintenance (Information / Action)
 - a. Summit Fitness (Company)
 - b. Annual Fitness Center Budget = \$8,000
 - i. Revenue = \$2,463
 - ii. Expenses as of May 24 = \$402.15
 - iii. Ending Balance as of May 24 = \$10,060.85
 - c. Annual Maintenance is Scheduled for June 1; Any Need Parts or Repairs Will Be Identified and Scheduled for Repair
6. Update on MS/HS Basement Clean-up Project (Information)
7. Update on the Purchase of Cage Storage Units (Information)
8. Discuss Vending Machines (Information)
 - a. Tentative shipping the week of May 30-June 2.
 - b. Locations as shown on the diagram in the packet.
 - c. Electrical outlets exit in placement locations.
 - d. Mr. Marzofka will pull CAT6 to the vending machines upon arrival.
 - e. Mrs. O'Brien is arranging training with Skyward.

- f. Full implementation will be ready for fall 2023 Food Service.
- 9. Discuss Front Washout Around MS/HS Main Entrance Stairs (Information / Action)
- 10. Discuss Soffit Painting (Information / Action)
- 11. Discuss Concrete Slab in MS/HS Front Walkway (Information / Action)
- 12. Update on Dugout and Siding Projects (Information)
- 13. [Project Update](#) (Information / Action)
 - a. MES Playground Equipment and Fundraising
 - b. Curriculum Resource Materials
 - c. Construction of Storage Building
 - i. What size of building is desired?
 - ii. Where will the building be located?
 - iii. Will the building be all or partially environmentally controlled?
 - iv. What utilities will be needed? electricity, water, etc.
 - v. Other
 - d. MS/HS Library Carpet and MES Corridor Tile Repairs - Scheduled for end of June into July; will do carpet first.
- 14. Update on Replacement MES Gymnasium Scoreboards (Information)
- 15. Provide Update on the Fitness Center Atrium Lighting (Information)
- 16. Provide Update on the Manawa Athletic Complex Unuseable Stairs (Information)
- 17. Review Buildings and Grounds Budget Report (Information)
- 18. Set Next Meeting Date: _____
- 19. Next Meeting Items:
 - a. For summer 2024 - Sealcoat and stripe MES lots and driveways
 - b.
- 20. Adjourn